

# HAPP ORDER FORM

Toll Free Phone: **888-BUY-HAPP (289-4277)**  
 Phone: **847-593-6130**

Toll Free Fax: **800-593-HAPP (4277)**  
 Fax: **847-593-6137**

106 Garlich Drive • Elk Grove, IL 60007  
 www.happcontrols.com

OFFICE USE ONLY: ORDER NUMBER _____	SOURCE CODE: _____	REP NO. _____	<input type="checkbox"/> P.P.	<input type="checkbox"/> COL.	MISC. _____
			S.D. _____		I.H.D. _____

BILL TO: \_\_\_\_\_ DATE: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ YOUR P.O. NO. \_\_\_\_\_

SHIP TO: \_\_\_\_\_ Terms: \_\_\_\_\_  
 \_\_\_\_\_ F.O.B. Shipping Point \_\_\_\_\_  
 \_\_\_\_\_

**SALES TAX NUMBER**  
 Include copy of Tax Certificate

**HAPP CUSTOMER NUMBER**       Phone No. ( ) \_\_\_\_\_ FAX No. ( ) \_\_\_\_\_

SHIP VIA: **U.P.S.**  RED  BLUE OTHER: \_\_\_\_\_  
 GROUND  3-Day Select TRUCK: \_\_\_\_\_

*For Explanation - See Below*  
 CA  Ship or Cancel  
 HO  Hold and Ship Complete  
 OK  OK to Backorder  
 BC  OK to Backorder, but ship complete

LINE	QUANTITY	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

<b>MEMO:</b>	<b>Sub-Total</b>	
NOTE: All orders are subject to Corporate Office approval. <b>Return of goods must be authorized.</b> Prices are subject to change without prior notice. *Tax applicable in AZ, CA, CO, DE, FL, GA, IL, IN, KS, KY, LA, MI, MS, NC, NH, NJ, NM, NV, NY, OH, OK, PA, SC, TN, TX, VA, WA, WI. Credit cards only.	State Sales Tax where applicable*	
	Shipping Charges	
	<b>TOTAL</b>	

Cards  
 Exp. Date     Security Code

**SHIP OR CANCEL** - Ship what we have, cancel the remainder.  
**HOLD AND SHIP COMPLETE** - Hold the order until it can be shipped complete.  
**NO INSTRUCTIONS, or OK TO BACKORDER** - Ship what we have, backorder the remainder.  
**OK TO BACKORDER, BUT SHIP COMPLETE** - Ship what we have, ship backordered items together.

**THANK YOU FOR YOUR ORDER.**

**CARD HOLDER SIGNATURE / ORDER AUTHORIZED BY**  
 \_\_\_\_\_  
 If you do not have an account with HAPP, please request a Credit Application. Credit card orders must have cardholders signature. Thank you for your cooperation!